

## **Rule 513-7-1-.10 Payment of Dues**

- (1) Dues are to be paid in the amount as prescribed in O.C.G.A. 47-7-60. Dues are due on the tenth (10th) day of each month if paid by individual or department. If paid by direct debit, dues are debited on the fifteenth (15th) day of each month.
- (2) Dues payments made directly to the Fund by an individual may be paid by personal check, money order or direct debit. Each such check or money order shall show the member's Pension Fund ID number or social security number.
  - (a) Any member having two returned items from any bank for any reason may be required by the Executive Director to pay dues by money order or certified funds until such requirement is released.
  - (b) Any member having a returned item from any bank for any reason shall be charged a "returned items" charge in an amount set by the Board prior to being allowed to resume dues payments.
  - (c) Members shall be current with their dues in order to apply for the direct debit program and shall maintain current dues payments in order to stay in the program. Members who fall in arrears on dues payments due to returned debit items shall be discontinued from the program until the arrearage is satisfied.
  - (d) Dues paid by check or money order may be paid up to one year in advance.
- (3) As a matter of convenience to its members, the Fund, subject to these rules, accepts remittance of dues made on behalf of its members by the employer fire department. In such cases, the employer fire department is not acting as agent for the Fund. The Fund is not responsible for loss or error by the employer fire department. In such cases:
  - (a) All departments that submit dues payments on behalf of their employees shall enclose a copy of the Georgia Firefighters' Pension Fund payments receipt;
  - (b) A separate notice shall be given to the Fund of each addition to the list of members for whom dues are paid and the new members shall be shown on the composite list;
  - (c) A person leaving the fire service or the department shall be removed from the composite list by the employer fire department and separate notice given to the Fund of such removal by the employer fire department;
  - (d) If a department pays the member's dues and the member consequently receives non-creditable service for such period, the department may request, in writing, that such funds be returned to the department if the money has not previously been returned to the member.
- (4) Dues payments, whether by individual members or by employer fire departments, are not effective until actually received by the Fund.
- (5) Any member leaving the fire service or Pension Fund for any reason may request a refund of

dues less a 5% administrative service cost. Moneys paid to the Fund for creditable service are refunded to the member regardless of the source of payment.

**Cite as Ga. Comp. R. & Regs. r. 513-7-1-.10**

**Authority:** O.C.G.A. Sec. [47-7-23](#).

**History.** Original Rule entitled "Payment of Dues" adopted. F. Dec. 23, 1985; eff. Apr. 19, 1984, as specified by the Agency.

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