



2171 East View Parkway · Conyers, GA 30013
Telephone: 770-388-5757 or 1-866-374-0788 · Facsimile: 678-413-4227

Fire Station Duty Report

Firefighter Name (Print) Station Duty Location Duty Date

Beginning Time Ending Time Total Hours

Credit for Station Duty is in addition to any training credit and must be at least 2 consecutive hours. It is earned as 1 point for each 2 hour block worked.

PURPOSE OF FIRE STATION DUTY; (Work must take place)

Apparatus/Equipment Inventory

Apparatus/Equipment Cleaning & Maintenance

Fire Station Cleaning & Maintenance

Administrative/Reports/Record Keeping

Other (Must be explained below) _____

Tasks conducted during Station Duty:

I hereby state that the information provided on this report is accurate and true. I understand that any falsification of information on this report is a misdemeanor and may result in disciplinary and/or legal action.

Member Signature _____ Date ____/____/____

Chief Signature _____ Date ____/____/____